CEPC Agenda, August 29, 2022
Zoom info: Meeting ID: 956 6264 2411; https://ksu.zoom.us/j/95662642411

I.   Welcome and introductions (10 minutes max; timekeeper Renee, note taker Celeste)
II. Feedback on annual meeting (5–7 minutes)
III. Subcommittee updates (15–20 minutes)
   a. Documentation (Cliff)
   b. Author talks (Renee)
   c. Case studies (Celeste)
IV. New business (20 minutes)
   a. Potential 2023 program topics
   b. Plan to revise CEPC section of governance manual
   c. Other items
V.   Next meeting and frequency (3 minutes)

CEPC Agenda, November 17, 2022
Zoom info: Meeting ID: 928 2671 2182; https://ksu.zoom.us/j/92826712182

- Welcome (1 minute; timekeeper Nikki; note taker Ashley)
- SAA Council update (Derek, 10 minutes)
- Subcommittee work (all, 20 minutes)
    - Case studies (Celeste and Grace)
    - Documentation (Renee and Cliff)
    - Outreach (Ashley and Nikki)
- 2023 program planning (all, 20 minutes)
    - Potential topics discussed earlier
        - Contingent workers
        - Maybe something from A*CENSUS II report
        - Ethics related to burnout or overcommitment
        - Archival debt
        - Acquisitions/accessioning practices
        - Prison labor
    - Others to consider
- Next meeting: January 5, 2023, at 2:00 p.m. Central

CEPC Agenda, January 5, 2023

Zoom info: Meeting ID: 928 2671 2182; https://ksu.zoom.us/j/92826712182

- Welcome (1 minute; timekeeper Grace; note taker Celeste)
- SAA Council update (Derek, 10 minutes)
- Subcommittee work (all, 20 minutes)
    - Case studies (Celeste and Grace)
    - Documentation (Renee and Cliff)
    - Outreach (Ashley and Nikki)
- 2023 program planning (all, 20 minutes)
    - Plan to settle on a few topics today
    - Potential topics discussed earlier
        - Contingent workers
        - Maybe something from A*CENSUS II report
        - Ethics related to burnout or overcommitment
        - Archival debt
        - Acquisitions/accessioning practices
        - Prison labor
    - Others considered earlier
        - Combining with Diversity Committee or other group
- Other topics (all, 5 minutes)
- Next meeting: March 2, 2023, at 2:00 p.m. Central

CEPC Agenda, March 2, 2023, 2:00 p.m. Central
Zoom info: Meeting ID: 928 2671 2182; https://ksu.zoom.us/j/92826712182

- Welcome (1 minute; timekeeper Cliff; note taker Renee, file ready)
- Notes from January meeting, if curious
- SAA Council update (Derek, 10 minutes)
- 2023 program planning (Nikki, 20 minutes)
  - Diversity Committee co-sponsor opportunity for diversity forum
    - Main topic is education and experience requirements
  - Next steps
- Subcommittee work (all, 20 minutes)
  - Case studies (Celeste and Grace)
  - Documentation (Renee and Cliff)
  - Outreach (Ashley and Nikki)
- Other topics (all, 7 minutes)
- Next meeting: May 4, 2023, at 2:00 p.m. Central

CEPC Agenda, May 4, 2023, 2:00 p.m. Central
Zoom info: Meeting ID: 928 2671 2182; https://ksu.zoom.us/j/92826712182

- Welcome (1 minute; timekeeper Ashley; note taker Dennis, file ready)
  - Notes from March meeting, if curious
- SAA Council update (Derek, 10 minutes)
- 2023 program planning (Nikki, 20 minutes)
  - Diversity Forum (July 29 at 11:00 am)
    - Two speakers confirmed–student and late-career perspective; still lining up mid-career archivist.
    - Online only, 60 minutes.
    - Response prompts (4-prpt limit)
      - Education and experience requirements.
      - Practical experience earned for academic credit not counted as professional experience.
    - Collecting feedback for action items
      - One notetaker & One moderator
  - CEPC annual meeting: 90 minutes on Thursday, 7/13, 1pm Pacific, 2pm Mountain, 3pm Central, 4pm Eastern
  - Next steps
    - 2023 Annual Meeting Planning document
    - Anyone interested in co-chairing with Nikki?
      - Celeste will do it
    - Not sure that original idea re: job postings is feasible
      - What about building a program around the Best Practices for Archival Term Positions recommendations? Outlining it for people who didn't read the whole thing, discussion and viewpoints, ethical framework undergirding the document, etc. Including people who have experienced working term positions, someone in a hiring manager position, at least one of the authors of the Best Practices document.
    - New ideas? Don't necessarily have to tie into Diversity Forum
- Subcommittee work (all, 25 minutes)
  - Case studies (Celeste and Grace)
    - Hosting the case studies brainstorming forum on Zoom after SAA annual meeting
    - Renee suggested reaching out to regional archives organizations re: case studies series (MARAC, RAAC, etc.)
  - Documentation (Renee and Cliff)
    - Updates to governance document for review
  - Outreach (Ashley and Nikki)
- New business (Nikki)

- - - Is CEPC able to endorse recommendations and/or recommend that SAA endorse them?
    - [Best Practices for Archival Term Positions](#)
    - Discussion can be tabled until next meeting, but it'd be great if committee members could read or skim the document
- Next meeting: July 6, 2023, at 2:00 p.m. Central

CEPC Agenda, July 6, 2023, 2:00 p.m. Central
Zoom info: Meeting ID: 928 2671 2182; https://ksu.zoom.us/j/92826712182

- Welcome (1 minute; timekeeper Celeste; note taker Cliff, file ready)
  - Notes from May meeting, if curious
- Committee on Research, Data, and Analysis (CORDA) discussion with guests (Jennifer Gunter King, Sarah Buchanan, Dennis Meissner, 20 minutes)
  - Committee webpage
  - Research and Innovation Roadmap, v1.2
    - What's missing in the current document?
    - What's unnecessary?
    - What needs more refinement?
  - Text from initial email: "Greetings from SAA's Committee on Research, Data, and Analysis! As you probably know, CORDA's mission is to provide access to significant and useful data and research about SAA, American archives, and their users that evidence the value of archives for society and help us improve our services to SAA members and to our consumers. A critical step in pursuing the research portion of its mission is the recently developed and actively evolving *Research and Innovation Roadmap*, which asserts the critical research needs and gaps that have been identified to date by members across the profession. The roadmap reflects an analysis of current and emerging research, assessment, and data needs, to frame and inform research endeavors the profession might undertake in the years to come. ¶ A crucial step in further developing the *Roadmap* is to present it to important SAA constituencies so that they can help us refine it into a more accurate and comprehensive expression of the profession's most important research needs. We need your help in identifying what's missing in the current document, what's unnecessary, and what needs more refinement. ¶ To that end, we would love to briefly present the *Roadmap* to the Committee on Ethics and Professional Conduct and then lead a discussion to get your feedback on the sorts of questions posed above…."
- Best Practices for Archival Term Positions (Nikki/Celeste, 15 minutes)
- 2023 program (Nikki, 10 minutes)
- Subcommittee work (all, 10 minutes)
  - Case studies (Celeste and Grace)
  - Documentation (Renee and Cliff)
    - Updated governance document will be on July Council agenda
  - Outreach (Ashley and Nikki)
- SAA Council update (Derek, 5 minutes)
- Next meeting: annual meeting on July 13, 2023, at 3:00 p.m. Central
  - Nikki will set future committee meetings